



## CONSTITUTION

Adopted at the Annual General Meeting held on 20 October 2022

### 1. NAME

1.1 The name of the club shall be "Andover Athletic Club".

### 2. CLUB COLOURS

2.1 The colours of the club shall be a blue and white striped vest with red shorts.

2.2 Club colours must be worn by all competitors representing the club at every competitive meeting.

### 3. AIM OF THE CLUB

3.1 The aim of the club shall be to promote and encourage athletics.

### 4. MEMBERSHIP

4.1 The club shall consist of amateurs, according to UK Athletics rules.

4.2 Membership is open to all irrespective of age, disability, nationality, sexual orientation, religion or other beliefs; provided that the applicant is at least 8 years old and there are no objections on the grounds of misconduct.

4.3 Each applicant shall complete the appropriate official application form.

4.4 Applications from children (under 18 years old) must be approved by a parent/guardian.

4.5 All applications shall be considered and subject to approval by the management committee.

4.6 Each member shall pay a subscription. The classes of membership and their associated subscriptions shall be decided at the Annual General Meeting and will be due on the 1st of April.

4.7 Subscriptions must be paid up to date before the member can compete for the club.

4.7b Subscriptions must be paid up to date by 1<sup>st</sup> June for a member to be able to train at or with the club.

4.8 To resign, a member must inform the secretary in writing and membership will terminate on the date the notice is received or the date on which any indebtedness to the club is cleared, whichever is the later. A member not having resigned prior to the AGM in any year will be liable for the ensuing years' subscriptions.

4.9 Any member guilty of misconduct (i.e. behaviour contrary to the constitution including the non-payment of subscriptions and bringing the club into disrepute) may be cautioned once or expelled from the club by a majority decision of the management committee. Any member who wishes to protest against a permanent or temporary suspension from the club taken by the management committee, has the right to appeal; he/she will be called upon by the management committee, to attend the next ensuing committee meeting.

4.10 For the purpose of the Data Protection Act, members' details may be held on and processed by computer.



## **5. MANAGEMENT**

- 5.1 The affairs of the club will be controlled by a management committee, which shall be elected at the AGM and shall consist of Chairman, Hon. Secretary, Hon. Treasurer, Membership Secretary, Child Protection Officer, Coaching Representation and at least five other members.
- 5.2 \* Team captain/s shall be elected by the management committee outside the AGM, they will be ex-officio members of the management committee
- 5.3 \* The management committee has the power to co-opt up to four additional members, to create trustees and to form sub-committees as and when considered necessary.
- 5.4 A quorum for the management committee will be 50% of the committee members.
- 5.5 All decisions shall be by majority vote and the Chairman shall have the casting vote in the event of a tie.
- 5.6 The management committee acting as trustees shall be responsible for all the club's property and assets. Any surplus income and gains will be reinvested in the club. Surpluses or assets cannot be distributed to members or third parties.
- 5.7 The treasurer will have the responsibility of controlling the income and expenditure of the club. Banking arrangements can only be changed by agreement of the management committee. Cheques issued by the club must be signed by two appointed signatories who must be members of the committee.
- 5.8 Expenditure on behalf of the Club shall not be entered into unless approved by: either 1. The Treasurer and either the Hon. Secretary or Chairman or 2. Agreed at a management committee meeting.
- 5.9 The club's financial year will run from 1st October to 30th September. The management committee must appoint a suitably qualified auditor who must not be a member of the committee.
- 5.10 The management committee will determine and affiliate the appropriate organisations.
- 5.11 The management committee may appoint an Honorary President and Honorary Vice President.
- 5.12 The management committee may appoint life members who shall not be liable for the annual subscriptions.

## **6. ANNUAL GENERAL MEETING**

- 6.1 The AGM will be held during October and the following business undertaken:
1. The Chairman's report will be read
  2. The audited accounts will be presented.
  3. The management committee will be elected.
  4. Any other item on the agenda dealt with.
- 6.2 Motions to be discussed must be submitted in writing by a member to the Hon. Secretary at least 14 days before the meeting.
- 6.3 The Hon. Secretary shall give at least 21 days' notice of an AGM by posting a notice in a prominent position in the club headquarters.



6.4 Only fully paid-up member of 14 years and over shall be eligible to propose, second and vote.

6.5 All decisions shall be by majority vote of the members present and the chairman of the meeting will have the casting vote in the event of a tie.

## **7. AMENDMENTS TO THE CONSTITUTION**

7.1 The management committee, by a majority at a quorum meeting, may propose amendments to the constitution. The changes may only be made at the AGM or an Extraordinary General Meeting (EGM) called for the purpose.

7.2 Twenty-eight (28) days' notice must be given for an EGM in the same way as for an AGM.

7.3 Attendance and voting at an EGM will be the same as for an AGM.

## **8. DISSOLUTION**

8.1 In the event of the dissolution of the club, any assets remaining after satisfaction of all debts and liabilities shall not be paid to or distributed among the members of the Club, but shall be given or transferred to one or more of the following approved sporting or charitable bodies:

1. A registered charitable organisation(s).
2. Another Club which is a registered Community Amateur Club Scheme.
3. The sport's national governing body for use by them for related community sports.

## **9. INTERPRETATION OF THE RULES**

9.1 The management committee shall decide as to the interpretation of these rules and deal with any matter not provided for herein.

Adopted at the Annual General Meeting held on 20/10/2022